

# **Role Profile: Chair of the Social Enterprise Stakeholder Group**

**Purpose of SESG:** The purpose of the Social Enterprise Stakeholder Group is to work together towards the following objectives to:

* Oversee implementation of the ten-year Social Enterprise Vision and Action Plan
* Discuss issues of relevance to the social enterprise sector in Wales and how we can work together to address these
* Facilitate members of the group to work together co-operatively and collaboratively to the benefit of the sector in Wales
* Act as an independent representational voice for the sector in Wales so that policy development and responses reflect the views and needs of the social business sector in Wales.
* Provide strategic oversight of initiatives that support the social enterprises sector in Wales.
* Provide information for the wider social enterprise sector in Wales, sharing good practice and useful information.
* The group meets quarterly or more often if required.

**Role of chair:** The role of the chair is to:

* Lead and guide the SESG’s work to achieve the outcomes set out in the ten-year Social Enterprise Vision and Action Plan
* Oversee the development and successful delivery of the work plan of the SESG, ensuing the Group focuses on the key tasks and holding the SESG to account for actions to be delivered against the Vision and Action Plan
* Facilitate sound, independent decision-making, effective implementation of decisions and ensuring good governance of the SESG
* Prepare meeting agendas and run meetings effectively to encourage participation from SESG members
* Work between meetings to follow up on actions, to facilitate discussions and to help the SESG overcome any difficulties
* Promote effective relationships between members of the SESG
* Work closely with the Policy and Engagement Officer and support their work as required
* Contribute to effective communication with the sector, Welsh Government, funders, and others; ensuring the voice of the Welsh social enterprise sector is heard
* Be independent of the members of the SESG.

**Experience, skills, knowledge and values:**

* Experience in a strategic leadership role and of overseeing strategic change
* Experience of chairing meetings and of facilitating discussions
* Experience of sound decision making and the implementation of decisions
* Excellent interpersonal skills and relationship management
* Knowledge of the social enterprise sector in Wales
* Knowledge of the political, economic and social context of Wales
* Established relationships and networks across Wales
* Commitment to the values of the social enterprise sector and of co-operative ways of working.

**Remuneration and time commitment:**

A budget of £250 per day is available to cover costs with the expectation of a time commitment of one day per month. The appointment will be made for one year at a time, with the possibility of renewing the position for up to three consecutive years.

**Location:** The group meets virtually using Zoom or Microsoft Teams, with occasional hybrid in-person meetings if requested by the group.